

Roberts Lions Club

Officers & Board of Directors

President

- Ensure meetings start on time
- Conducts meetings in a timely and orderly fashion
- Select chairpersons for club committees as needed
- Assist all other officers in the performance of their duties
- Attend all Zone meetings
- Send out monthly newsletter
- A member of the District Governors Advisory Committee

1st Vice-President, 2nd Vice-President & 3rd Vice-President

- Assumes the duties of the President in his or her absence, in the order of the position being served. Example: If the President and 1st Vice President are absent, the presiding chair becomes the 2nd Vice President.
- Club President may appoint one or more of the Vice Presidents to be the official representative of the Board on any club committee.
- Vice Presidents Co-chair the Membership Committee

Once the level of Vice President is attained, it is customary to move up each year to the next position and eventually to President.

Secretary

- Take minutes at all club meetings
- Keep club attendance
- Send in monthly membership reports to Zone, District, and State Lions
- Send in annual activity report to Zone, District, and State Lions
- Send in 100% Presidents Award application
- Attend all Zone meetings
- A member of the District Governors Advisory Committee

Treasurer

- Responsible for ALL Club finances
- Provides a financial report at all club meetings
- Ensures funds received from committee chairpersons is deposited in a timely fashion
- Provides data for the President's budget
- Encourage attendance at all Zone meetings

Tail Twister

- Encourages fun and fellowship at all meetings
- Levies fines which are reasonable
- Turn collected fines over to treasurer for the Administrative Fund

Lion Tamer

- Responsible for all club properties
- Keeps an accurate inventory of club property
- Issues club property to chairpersons before events and ensures the timely return of club property after event
- Displays the American Flag and Lions Club Banner during membership Meetings

Directors (4 positions - 2 one year and 2 two year)

- Responsible, along with other Board members to establish policy
- Assists chairpersons when needed, at direction of the President
- Encouraged to attend all Board meetings to take care of the business

Membership Committee (Co-chaired by the vice-presidents)

- Responsible for having new members properly introduced to Lionism
- Encourages potential sponsor to bring prospective member to a dinner meeting with no expectations
- Welcome potential new members
- Assist and encourage the recruitment of new members
- Take responsibility for the Orientation of new members (see that it is done)

Roberts Lions Club Committees

Advertising

This committee assists with getting the up-coming event information out to the public areas and homes (both in Roberts and surrounding areas) via signs and ads. Working with the newspaper, cable and other forms of advertising.

Beer, Pop and Ice

This committee's responsibility consists mainly of ordering beer, trailers, soda, ice and tents for Good Neighbor Days and other functions.

Bowling

The challenge for this committee will be to get Lions members to commit to a weekend away. Committee members will obtain a tournament application form from the State Lions website by September or October. The application must be submitted by the end of December to assure the weekend requested.

Start announcing at meetings, in September and get money from those who have made a commitment to bowl in the tournament. Motel information is given on the tournament application and before January reservation of rooms should be made. (Most men will opt for four to a room).

As the date for bowling nears, drivers will need to be secured. Reservations will be necessary for Saturday night for the entire

group. Members going to the tournament should be encouraged to bring plenty of money to participate in the raffles and to pay for necessities.

Car Show

The following tasks are involved in getting ready for the car show which is held in conjunction with Good Neighbor Days.

Get sponsors, create classes for judging, create new flyer's and stuff envelopes for each car. Send our car show rules to all who have registered. Verify that the "Rock-man" is able to play during the car show.

Order Dash Plaques, trophies, T-shirts and tabulate entries. Work with the Village Police to coordinate road closures. Set up signs and barriers the day of the show. Obtain event day help from membership or community for registration, set-up and T-shirt sales. Give out awards during the show after voting.

Club Property

This pertains to club member's use of tables, chairs, coolers and tents. With approval of the Board of Directors these items can be used by members. Non-members may also be granted use, but only when requested by a member who will oversee and take responsibility for the properties safe return.

Community Calendar

The community calendar is a fund raiser where the Lions sell calendars to the public. Lions and community members have the opportunity to include birthdays, anniversaries and/or memorials on the calendar. Money brought in from calendar sales contributes to the fund raiser. Money comes from ads that are sold to local businesses as well as calendar purchases from community members.

The committee handles the ordering of calendars, selling of ads and updating the dates for special occasions. Lion members can help by promoting and selling calendars to friends and neighbors, then distributing the calendars sold before January. Also included are dates of community events and meetings of clubs and associations in the area.

Community Float

The Float committee maintains the structure and appearance of the float as funded by the Lions Club. If there is a need for certain repairs or refurbishing, it is the responsibility to report this to the Board of Directors so that a work crew can be assembled to bring the appearance of the float back to what is expected.

Demo Derby

The responsibilities of this committee include organizing event day help such as car inspectors and flag people. The committee will obtain a pull tractor to tow disabled vehicles and to secure the event announcer.

Preliminary work before the event includes sending our derby rules to applicants, creating heats, setting up the advertising, signs

and communicating work schedule needs to the Good Neighbor Days committee. The committee will contact the Roberts Warren fire chief so that a fire prevention vehicle is present during the derby.

Eye Glasses

Lions willing to put collection containers in area businesses and pick up the glasses collected are needed for this committee. When enough glasses have been collected a member of the club will take them to the Wisconsin Regional Used Eyeglass Center where they will be cleaned and categorized so that someone in a 3rd world country will eventually receive the glasses and a “Gift of Sight.”

Eye Transport

Members of this committee will transport eyes (corneas) from the Baldwin Kwik Trip to the Minneapolis International airport. The corneas are from the Wisconsin Lions Eye Bank in Madison and are being sent to a foreign country for transplant surgery. The Roberts Lions Club is on primary call in July and January and on back-up call in August and February. Members of this committee must be available during the day on Monday through Friday to transport corneas.

Fall Tractor Pull

The duties of this committee consist of coordinating all aspects of the fund raiser. This includes 4 main areas; (the pull itself, work schedule, food and beverages and the park grounds). For the pull the committee will organize the rules and classes, obtain a pulling

sled and someone to blade the track. For the work schedule, get members to set-up prior and tear down after; order and obtain food, condiments and beverages and secure a refrigerated trailer. For park grounds it is necessary to have a dumpster, porta potties, tents, bars, snow fence, bleachers, announcer stand and a working PA system. Trash cans are to be placed around the area and it is important to be sure that the lights are working.

Good Neighbor Days Coordinator (committees & tasks)

The Good Neighbor Days coordinator(s) has responsibility for the entire event; establishing a budget, assigning tasks, working with committee chairs and to oversee the entire operations of Good Neighbor Days. The following committees and tasks are under the responsibility of this committee and the coordinators:

Committees

Parade
Demo Derby
Car Show
Tractor Pull
Bands
Advertising*
Royalty/Queens

Tasks

Kiddie Parade
Softball Tourney
Food, Beer, Pop and Ice
Port-a-potties
Tents
Work Scheduling*
Raffle Tickets & Buttons
Signs*
Trophies
Infrastructure*

- These committees or tasks are for the entire year.

Parade

The parade occurs during Good Neighbor Days. The committee is responsible for coordinating the parade by sending out invitations to honor guards and other military dignitaries, marching bands, riding groups, businesses, visiting royalty, wagon teams, antique vehicles, political candidates and the like.

The committee determines the line-up, sets up the parade route in coordination with the Village and the Police department. The committee obtains announcers at the grand stand, judges for floats, selects the Grand Marshal(s) and gets a person to sing the National Anthem. The committee is responsible for assisting the Grand Marshal, Village President and Roberts Good Neighbor with transportation and signs for the vehicles in the parade.

Golf Outing

The club holds a scramble format golf tournament for members and guests each summer which usually takes place on a weekday evening in August after the summer recreation games are done for the year. Golfers of all skill levels are encouraged to participate. Emphasis is on having fun and fellowship rather than competition.

The chairperson responsibilities are to organize a committee, schedule meetings if necessary and delegate tasks. The

chairperson will also create a prize request letter and provide a copy to all committee members. After the tournament secure engraving on the perpetual trophy indicating the winner(s). A follow-up report is to be given to the Board of Directors and general membership.

Committee members will contact the golf course, set date and time, determine price and create an announcement flyer for distribution to club members. Provide input on possible theme for the tournament, compile a rules sheet and a roster of for each team entered, giving one to the course cashier. Committee members will man the registration table and MC the prize ceremony. Each committee member is asked to secure door prizes both large and small.

Occasionally, participants request that Jell-O shots be provided which requires an arrangement for the production and sale of said Jell-O shots. They are sold at a pre-determined charge to golfers and the money is generally designated to some cause.

Highway Cleanup

This is done in the spring (May) and fall (October) about the 1st of each month. The area of responsibility is Highway 65 from the Badlands Road to 60th Street. The area is split into 4 or 5 sections. Clean-up may be done at your convenience.

Garbage bags and a “grabber” are provided and can be picked up at the Lions Den. When finished the equipment should be returned and the “trash” should be left at the Park-and-Ride.

The committee chairperson will have a map and signup sheet for those who wish to participate.

Love Baskets

This committee functions best when there is a committee chairperson and several committee members who will oversee the preparation for Love Baskets. It is important to know how many baskets are to be prepared so that a sufficient amount of food can be accumulated.

Love baskets are distributed at Thanksgiving and Christmas. The goal is to provide a good meal for the holidays to those in the community who are in need or who are having a difficult time in their lives.

The committee is responsible for ordering food, seeking donations and putting together a list of proposed recipients. Help for this list comes from the school, churches or word of mouth. Recipients are to be residents of the St. Croix Central School District and the list is kept confidential.

The majority of the food is purchased from the Roberts Grocery and, in the past, we have secured donations such as canned goods, potatoes, apples, cookies and other items.

Participants who wish to deliver the Love Baskets or to help put them together for distribution will meet on the Saturday morning prior to the holiday date at 8:30 am at the Roberts Park Building. The staging area will be set-up, instructions given and baskets filled. The Hammond Lions Club and the Queens Royalty from

both communities will be present to fill the baskets and later deliver.

Pancake Breakfast

A Pancake Breakfast fundraiser was started by Lion Bill Foster, (deceased), some years ago. We cook pancakes, eggs and sausage, serve milk, juice and coffee. A FREE WILL DONATION is asked for those who attend and the proceeds after expenses are generally donated to a special project. Generally a local youth group will help do the serving and waiting on tables with the Lions cooking the food. This fundraiser historically generates over \$1,000.

Roar Bike Ride – (CURRENTLY IDLE)

The chairperson assembles a committee and schedules meetings. The committee schedules the ride, determines the route, sets the price, creates posters and sends out invitations. There is a need for help before, during and after the ride.

Roberts Royalty/Queens

The Roberts Royalty Mission Statement is: “Partnering with our young women to foster personal growth and enrichment with pride for the community “WE SERVE.”

The Committee manages the appearance of the Royal Court for community service opportunities and neighboring community celebrations (coronations, teas, parades). The Committee is a

year round committee that also manages the Royalty Pageant held during Roberts Good Neighbor Days.

Santa

Committee responsibilities are:

- (1) Contact Santa and Mrs. Claus to be placed on their schedule for the Saturday following the 2nd Thursday in December.
- (2) Contact Santa's Trusty Elf to be placed on her schedule for the same date.
- (3) Contact the Village and reserve the Park Building for the same date.
- (4) Contact the Fire Department to see if they will assist in delivering Santa, Mrs. Claus and their trusty Elf to the Park Building on the same date.
- (5) Contact the Roberts Queens Royalty to see if they would be interested in assisting Santa on his day of arrival.
- (6) Order candy and peanuts from the supplier early enough so it is ready to be bagged after the December Board of Directors meeting.
- (7) Order apples from the Roberts Grocery early enough so it is ready to be bagged after the board meeting.
- (8) Check the supply of bags in the club storeroom and order as necessary.
- (9) Prepare a flyer to be placed in the local newspaper. It should appear in the paper for the 2 weeks prior to Santa's arrival.
- (10) Print enough flyers for each student in the SCC Elementary School and get them to the school to be given to each student to take home.

- (11) Locate the fireplace, Christmas trees, ornaments , packages and carpet. Assemble the fireplace on the stage at the Park Building the week prior to Santa's arrival, checking first to be sure the building hasn't been rented.
- (12) Also, check to see how long the fireplace can be left before it needs to be taken down, after Santa's visit.
- (13) Be sure there are several committee members available on Santa's day of arrival to take care of things that need to be done.
- (14) After Santa has visited with all of the kids, have the Fire Department deliver him, Mrs. Claus and their Trusty Elf, along with the bags of candy to the two village Senior housing locations.
- (15) When finished, store the fireplace, Christmas trees, ornaments and carpet in a location where the items can be found for the following year.

Roberts Lions Support or Donate Funds to These Projects

Lions Clubs International Foundation

Leader Dog

World Affairs Seminar

Melvin Jones Fellowship

Wisconsin Lions Foundation

Wisconsin Lions Foundation Endowment Fund

Wisconsin Eyebank

Wisconsin Lions Camp

Eyeglass/Hearing Aid Collection

District Programs

Camp Needlepoint

Mission to Mexico – Wisconsin Lions Missions

Lions Hearing Program

Diabetes Awareness

Youth Exchange (student from St. Croix Central)

Local programs

Care for School Children (In Need)

- provide eyeglasses
- school supplies
- clothing (mittens, boots, jackets, etc.)

Boy Scouts, Girl Scouts, Cub Scouts and Brownies

Highway Cleanup – May, July, and September

High School Scholarships (four \$500 scholarships)

- (2) Vocational and (2) college

Roberts Fire Department

St. Croix Central School District Programs

Sponsors Summer Ball Program

Sponsor and Deliver Love Baskets at Thanksgiving & Christmas

YMCA

Roberts Lions Club Events

General Membership meeting

Date – 4th Thursday of each month (no membership meeting in May, November or December due to holidays)

Time – Promptly at 7:00 PM

Place – varies

Dress Attire - Lions vest or Roberts Lion's shirt recommended

Spouse nights

Note – the club has no regular meeting place for its' dinner meeting and moves around throughout the year to various locations.

Club Board meeting

Date – 2nd Thursday of each month

Time – Promptly at 7:00 PM

Place – Lions Den at Park Building

Dress Attire – Lions vest or Roberts Lion's shirt recommended

Sporting & Fun Events

WLF Birch-Sturm Golf Outing – July at Iola Country Club

Club Picnic Night - August

District Governors night – January

State Lions Bowling Tournament – March

District & State Lions Golf Tournament – May

Roberts Lions Golf Outing - Summer

Awards Night – June

Fund Raisers

Good Neighbor Days

Work Nights – 3rd & 4th Thursday in May (set up for GND)

Good Neighbor Days (GND) – 1st full weekend in June, annually

Community Calendar

Newsletters & Magazines for members

Nearly every month, each member of the club receives a newsletter from the club President regarding actions taken at the Board of Directors meetings. Two magazines are sent to each members (monthly); “The Wisconsin Lion” magazine from the State and “The Lion” from Lions Clubs International. These publications are funded from the dues from each member.

Roberts Lions Awards/Plaques

Melvin Jones Fellowship (LCIF)

Roberts Lions who are Melvin Jones Fellows (listed alphabetically)

Tom Becker*

Ron Campbell

Ron Duffe

Wilson Foster*

Don Greenfield

Mary Grupe

Gene Hanson

Dan Helmueller

Jerry Lapitz

Jeff Olson

Mike Pizzi

Bob Ricci

Lynn Steglich

*** Member deceased**

Ronda Bierbrauer

Dick Colbeth

Bruce Emery@

Don Graf

Charlie Grupe

Glenn Hall

Geno Hanson

Doreen Krushcke

Mark Morgan

Chuck Pizzi

Jeff Redmon

Mark Simon

Jim Winzer

@ No longer a club member

International Presidents Awards

Roberts Lions Recipients: PDG Lynn Steglich & PID Ron Duffe

Birch-Sturm Fellowship (WLF)

\$1000 donation to WLF Endowment Fund

Roberts Lions Fellows: PID Ron Duffe

Knight of Sight (Lions Eye Bank of Wisconsin)

\$ 1000 donation to the Lions Eye Bank of Wisconsin

Roberts Lions Knight of Sight Fellows:

Lynn Steglich, PDG

Geno Hanson

Tom Clemmons

Life Members

Ron Duffe

Chuck Pizzi

100% Attendance Award

Attend at least one club event monthly; to include Board of Directors meeting, Regular Membership Meeting, Club Project, Visiting Another Club, Attending a District Meeting or Convention, Attending a State or International Convention. Membership awards are given at the end of the year for those who have satisfied the minimum requirements.

Roberts Lion of the Year Award

Recipients of Roberts Lion of the Year Award since inception

1978-79 Chuck Pizzi
1979-80 Lynn Steglich
1980-81 Lynn Steglich
1981-82 Wilson Foster
1982-83 Jim Winzer
1983-84 Ron Duffe & Glen Hall
1984-85 Dan Helmueller
1985-86 Ron Campbell
1986-87 Jerry Blomker
1987-88 Gene Hanson
1988-89 Walter Johnson & Ron Raymond
1989-90 Chuck Pizzi
1990-91 Bruce Emery
1991-92
1992-93 Chuck Pizzi
1993-94 Steve Berg
1994-95 Mitch Johnston
1995-96 Dan Helmueller
1996-97 Doug Meyers
1997-98 Charlie Grupe
1998-99 Bruce Emery & Mary Grupe
1999-00 Charlie Grupe
2000-01 Chuck Pizzi
2001-02 Charlie Grupe
2002-03 Jim Cherry
2003-04 Mike Pizzi

Roberts Lion of the Year Recipients (continued)

2004-05 Mike Pizzi
2005-06 Jim Cherry
2006-07 Doreen Kruschke
2007-08 Geno Hanson
2008-09 Ron Campbell
2009-10 Mike Bowman
2010-11 Geno Hanson
2011-12 Jason Petersohn
2012-13 Ronda Bierbrauer
2013-14 Jacque Cody
2014-15 Jason Sie

Roberts Lions Club Presidents

1959-60	Al Hughes
1960-61	Al Hughes
1961-62	Wesley Christensen
1962-63	Seth Colbeth
1963-64	John Thoreson
1964-65	Wayne Thompson
1965-66	Ralph Peterson
1966-67	Al Hughes
1967-68	George Lamson
1968-69	Raymond Foster
1969-70	Sig Christianson
1970-71	Ralph Cowles
1971-72	Ervin Nielsen
1972-73	Leon Stork
1973-74	Jim Winzer
1974-75	Robert Hueftle
1975-76	Dennis Nelson
1976-77	Lynn Steglich
1977-78	Wilson Foster
1978-79	Dennis Crawford
1979-80	Jim DeYoung
1980-81	Gerald Blomker
1981-82	Dave Sobottka
1982-83	Ronald Duffe
1983-84	Dan Helmueller
1984-85	Gene Hanson
1985-86	Terry Waalen
1986-87	Dan Nourse
1987-88	Walt Johnson

Roberts Lions Club Presidents continued:

1988-89	Kevin Howard
1989-90	Ron Campbell
1990-91	Chuck Pizzi
1991-92	Les Flaherty
1992-93	Bruce Emery
1993-94	Jeff Redmon
1994-95	Kevin Thoen
1995-96	Ron Raymond
1996-97	Jim Winzer
1997-98	Mary Grupe
1998-99	Lynn Steglich
1999-00	Jeff Olson
2000-01	Barry Grant
2001-02	Mark Simon
2002-03	Myren Cowles
2003-04	Bob Ricci
2004-05	Mark Morgen
2005-06	Joe Kaner
2006-07	Eugene Hanson
2007-08	Michael Odden
2008-09	Ronald Duffe
2009-10	Ron Campbell
2010-11	Gerilynne Wood
2011-12	Geno Hanson
2012-13	Mike Bowman
2013-14	Ronda Bierbrauer
2014-15	Jason Petersohn
2015-16	David Lindquist

NEW MEMBER COSTS TO JOIN & EXPECTATIONS

Cost to become a Lions member

Every new member brought into the Roberts Lions Club is charged an induction fee by Lions Clubs International. This fee is paid by the club and is not assessed to the member. The amount of this fee is \$ 30. In addition, the new member is charged a portion of or the amount of 12 months dues, which at the present time is \$ 60.00.

The club Secretary sends each member a billing for dues, generally three months in advance, for the entire year's dues. An explanation of where your dues money goes is given on the next page.

Expectations of Membership in the Roberts Lions Club

Every member is expected to give whatever time they can to the activities or the club; to attend meetings on a regular basis; to participate in the clubs major fund raising efforts; and to participate in the clubs projects during the year.

Each member is expected to receive an indoctrination about the organization they have joined and most importantly an indoctrination about what the Roberts Lions club does for its' community.

Each member is expected to pay their dues to the club Secretary, when billed, and be in current status financially with the club. All billings for dues and club materials are to be paid in a reasonable period of time.

Each member is expected to get to know other members in the club and get to know each other on a first name basis. This is a primary responsibility of each club member; to see to it that new members are made welcome and get to know other members of the club.

Roberts Lions Dues

(Annually per member)

To Lions Club International

International Convention Fund	\$.50
<u>The LION Magazine</u>	\$ 4.75
District Governor's Office and Travel	
District Governor Elect's expense	\$ 8.82
Special programs: Membership, Extension, Leadership, Activities, and Publicity	\$ 9.40
Liability Insurance	\$ 4.02
General Operations: District Governor Elect's seminar, International President, Other Officers, Directors, Past Presidents and Directors, District and Club Administration Literature and Supplies (Including postage), Field Operations, Auditing, International Exchange, Telephone, Telegrams, Legal, and International Headquarters	\$ 15.33
	\$43.00

To Multiple District 27

Wisconsin Promotion	\$.95
State Administration	\$ 5.53
State Convention	\$.35
<u>Wisconsin LION Newspaper</u>	\$ 3.13
Wisconsin Lions Foundation (WLF)	\$.50
Reserve Fund	\$.29
	\$10.50

To District 27-E2 \$ 4.50

To Roberts Lions Club Administration \$ 2.00

Total Annual Dues **\$60.00**

(Total billing is 6 months in advance)

District 27-E2 Lions

District Governor

Elected by club delegates at District Convention
Usually moves up from Vice District Governor

Roberts Lions who have served as District Governor

Lynn Steglich – 1980-81 (1st Governor of 27-E2)
Ron Duffe – 1983-84

Vice District Governor (1st & 2nd)

Elected by club delegates at District Convention
To qualify: Must have been Club President and
be on the District Cabinet for 2 years

District Cabinet Appointed by District Governor

Roberts Lions who have served on District Cabinet

Lynn Steglich, Ron Duffe, Chuck Pizzi, Wilson Foster,
Troy Strawn, Geno Hanson, Deb Flette

District Convention

Is generally held the 3rd weekend of March at various locations

Roberts is located in District 27-E2, Region 1, Zone 1

The District has four Regions, each averaging about 12 clubs and two zones

There are eight Zones in the District with each averaging about 6 clubs

There is a Zone Chairperson appointed by the District Governor

Clubs in the Zone with Roberts are: Deer Park, Somerset, Hammond, Hudson, Star Prairie and Woodville.

Sometimes the clubs in the zone will change depending on the selection of the Zone Chairperson

It is suggested that Zone Chairs hold 3 meetings each year. Meetings are open to any member, but Presidents and other club officers are encouraged to attend.